Medina College
ASPIREAND ACHIEVE

## Results Day Information for Students

Results will be available for collection on Thursday 22nd August 2024. They can be collected from the canteen between 9am and 12pm.

If you are unable to collect your results in person, you must put this in writing to the exams officer by 19th July 2024 and nominate someone to collect your results on your behalf. Please collect a form from the exams office.

Alternatively, if results are not collected by the end of results day, they will be posted to students to the address we hold on our school database.

## Post results review

If you are unhappy with your results you may wish to request a review of results, request to access your script or appeal (only available after review of results). We will be running a surgery for this on Friday 23rd August 2024 between 9am and 12pm. All students have the opportunity to follow these procedures through the school.
The following services will be available from the exam boards:

- Copy of script to support a review of marking (Access to script) - This is a priority service that ensures copies of scripts are returned in sufficient time to allow decisions to be made whether a non-priority review of marking should be applied for.
- Clerical re-check - This is a re-check of all clerical procedures and checks that all parts of the script have been marked, a correct totalling of marks and a correct recording of marks. A copy of the marked script can also be requested.
- Review of marking - Reviews the original marking to ensure that the marks scheme has been correctly applied and correct any errors. The reviewer will not re-mark the paper. A clerical re-check is included in this service.
- Appeals

Please note that there is a cost to all of the services, which will be available on results day.

- On results day we are here to help. Do not leave school until you have had the advice that you need: we will be here to give advice from issuing results at 9 am to 12 pm but the exams office will be manned until the school building closes at 3.30pm.
- If in doubt or in need of advice about exams or post results services please email the exams officer on medinaexams@iwef.org.uk

Results Information for Parents

The key points for parents/carers to have in mind before results day are:

- Talk through the things that might happen before results day, and have a plan in mind for each case. It's hard to make good decisions on an emotional day, but easier to consider things dispassionately beforehand. Consider how plans might need to change if results are much worse or much better than expected and have some constructive conversations about it over the next few weeks.
- Be ready to support your child and take any action that may be necessary; you do not have to accompany them to school but you need to be available for them to talk to. If your child is not available to collect results in person, they will receive them by post. We cannot supply them to anyone other than the candidate themselves unless the candidate has given us written permission to do so in advance.
- If you cannot be available to support your child, please make an arrangement with a friend or relative to do so on your behalf.
- Please note that post results services fees will be invoiced once the exam board have completed their review, all fees are per paper, not per subject.

