Post-results services: request, consent and payment form

To request a Review of Results (**RoR**) service and/or an Access to Scripts (**ATS**) service, complete the required information in the white boxes and sign and date the form to confirm the required consent. A summary of the services available are referenced below.

Deadlines to request by service reference number (<u>SRN</u>):
<u>R2P</u> <u>R2Pa</u> (GCE A-level qualifications only) by **11am, 23 August 2023** <u>R1</u> <u>R1a</u> <u>R2</u> <u>R2a</u> <u>R3</u> by **25 September 2023**
<u>A1</u> by (GCE) **11am, 29 August 2023** (GCSE) **11 am, 5 September 2023**   <u>A2</u> by **25 September 2023**

Price is per paper, not per subject. Please indicate clearly which papers you are applying for.

Students will be invoiced once the exam boards have completed the review of results.

If a student's grade changes because of the review of results the exam board will not make a charge.

The exams office is only able to advise on matters of administration, if you have any queries regarding how papers are marked, mark schemes, grade boundaries or subject specific queries you should contact a member of the teaching staff.
If you have made an arrangement with a member of staff that they will look at a copy of your script, it is your responsibility to share it with them. Scripts will only be returned directly to students.

Candidate number		Candidate name		Candidate email		
Awarding Body	Qualification level and Subject title			Paper code	<u>SRN</u>	Fee
						£

RoR Candidate consent

By signing here, I give my consent to the head of my school or college to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

Signature: ……………………………………….

Date: …………

ATS Candidate consent

By signing here, I consent to my scripts being accessed by my centre (Tick ONE of the boxes below)

☐ If any of my scripts are used in the classroom, I do not wish anyone to know they are mine. My name and candidate number must be removed.

☐ If any of my scripts are used in the classroom, I have no objection to other people knowing they are mine.

Signature: ……………………………………….. Date: …………

Consent statements above and details of the RoR services below taken from JCQ's Post-Results Services (section 4, appendices A and B)

<u>SRN</u>	Post-results service	Details of the service
<u>R1</u>	RoR **Service 1** (Clerical re-check)	This is a re-check of all clerical procedures leading to the issue of a result… This service will include the following checks: • that all parts of the script have been marked • the totalling of marks • the recording of marks
<u>R1a</u>	RoR Service 1 with an ATS copy of re-checked script	

R2	RoR **Service 2** (Review of marking)	This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly... **Reviewers will not re-mark the script**. They will only act to correct any errors identified in the original marking... This service will include:
R2a	RoR Service 2 with an ATS copy of reviewed script	• the clerical re-checks detailed in Service 1 • a review of marking as described above
R2P	RoR **Priority Service 2** (Review of marking)	This is the same as Service 2 above but the review is conducted as a priority by the awarding body. This service is **only** available for **GCE A-level qualifications**
R2Pa	RoR Priority Service 2 with an ATS copy of reviewed script	
R3	RoR **Service 3** (Review of moderation)	This is a review of the original moderation to ensure that the assessment criteria have been fairly, reliably and consistently applied. **It is not a re-moderation of candidates' work**... This service is **not** available to individual candidates
A1	ATS Copy of script to support **review of marking**	This is a priority service that ensures copies of scripts are returned in sufficient time to allow decisions to be made whether a non-priority review of marking should be applied for
A2	ATS Copy of script to support **teaching and learning**	This is a non-priority service to request copies of scripts to support teaching and learning

FOR EXAMS OFFICE USE ONLY

Total fee(s) received	£	Service(s) applied for	Date	Outcome(s) received	Date(s)	Candidate notified	Date(s)	Outcome(s) complete	Date(s)