

Isle of Wight Education Federation – Appendix to ‘Coronavirus (COVID-19): Risk assessment for reopening after partial closure’ - for full September re-opening – for Carisbrooke College, Medina College and The Island VI Form.

If stated, previous recommended controls in the risk assessment dated 10th June 2020 remain the same. If not stated, then updated controls now apply.

Update conducted by: Matthew Parr-Burman		Job Title: Executive Headteacher	Covered by this update: staff, students, parents, visitors and volunteers	
Date of update: 30th August 2020		Review interval: half termly	Date of next review: 5 th October 2020	
Area	Change in current risk level		Updated mitigation/ Additional updates/ Recommended controls.	Risk level, post mitigation
	From	To		
Policy and Procedure	N/A	still H	<p>As in previous risk assessment dated 10th June 2020, with the following updates to the information:</p> <p>RA to be read in conjunction with:</p> <ul style="list-style-type: none"> • IWEF Addendum to re-opening plan re face coverings • IWEF September re-opening plan • IWEF September re-opening plan feedback • Student information • Updated Method Statement • Updated Social Distancing Policy • Updated Emergency Procedures • Updated Child Protection Policy <p>In addition to the original documents mentioned in the original risk assessment dated 10th June 2020.</p> <p>Policies, procedures and practices continually updated to be in line with new Government guidance.</p>	M

			<p>All staff, volunteers, parents and students made aware of revised September opening information.</p> <p>Policies reviewed again to account for some of the temporary changes being lifted and new guidelines being in place, eg. no reduced class sizes and all students expected back on the school sites.</p>	
Premises	N/A still H		As in previous risk assessment dated 10 th June 2020.	M
Gas supply, systems and equipment	N/A still M		As in previous risk assessment dated 10th June 2020	L
Electrical supply, systems and equipment	N/A still M		As in previous risk assessment dated 10th June 2020.	L
Heating and ventilation	N/A still M		As in previous risk assessment dated 10th June 2020.	L
Fire safety and evacuation routes	N/A still H		<p>As in previous risk assessment dated 10th June 2020 with the following update.</p> <p>Evacuation location and social distancing guidelines updated to allow for all students on sites.</p>	M
Water storage, drainage systems and sanitary appliances	N/A still M		As in previous risk assessment dated 10th June 2020.	L
Lifts, automatic doors and plant equipment	N/A still M		As in previous risk assessment dated 10th June 2020.	L
Cleaning	N/A still H		<p>As in previous risk assessment dated 10th June 2020 with the following additions.</p> <p>Additional cleaners to increase cleaning in communal areas, not included in bubbles.</p> <p>All classrooms provided with 'Hygiene boxes' to enable staff to clean the desk before and after use, when moving between classrooms, including hand sanitiser for students and staff.</p>	M

			All areas of the school are to be available for use.	
Infection control	N/A still H		<p>As in previous risk assessment dated 10th June 2020 with the following updates to the information:</p> <p>Students and staff to sanitise hands before entering school every day, including before leaving the classroom for break and lunchtime.</p> <p>The school's Coronavirus (COVID-19) September Reopening Plan is developed in line with the relevant local and national advice and communicated to all staff, parents and stakeholders.</p> <p>All staff and students to be in school, in line with Government guidance.</p> <p>The track and trace app is no longer available but the Test and Trace process will be followed if there is a confirmed case of COVID-19. Booking a free coronavirus (COVID-19) test is done through the online booking portal.</p> <p>Schools have been provided with ten home test kits to be allocated as per Government guidance. <i>Home test kits should only be offered to individuals in the exceptional circumstance that you believe an individual may have barriers to accessing testing elsewhere. Kits should not be given directly to children, only to adults over the age of 18 or a child's parent or carer. *3</i></p>	M
Positive COVID – 19 test result	N/A still H		<p><i>*1 . If someone tests positive, they should follow the 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection' and must continue to self-isolate for at least 10 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 10-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their</i></p>	H

		<p><i>temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.</i></p> <p><i><u>Response to an infection:</u> Schools must take swift action when they become aware that someone who has attended has tested positive for coronavirus (COVID-19). Schools should contact the local health protection team. This team will also contact schools directly if they become aware that someone who has tested positive for coronavirus (COVID-19) attended the school – as identified by NHS Test and Trace.</i></p> <p><i>The health protection team will work with schools in this situation to guide them through the actions they need to take.</i></p> <p><i>Close contact means:</i></p> <ul style="list-style-type: none"> <i>• direct close contacts - face to face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin)</i> <i>• proximity contacts - extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected individual</i> <i>• travelling in a small vehicle, like a car, with an infected person.</i> <p>Hampshire and Isle of Wight HPT (South East) This team covers Hampshire and the Isle of Wight. Contact Hampshire and Isle of Wight HPT (South East) Public Health England, Fareham Borough Council, Civic Offices, Civic Way, Fareham, Hampshire, PO16 7AZ Email: HIOW@phe.gov.uk; phe.hiow@nhs.net Telephone: 0344 225 3861 (option 1 to 4 depending on area) Out of hours advice: 0844 967 0082 Refer to *2</p>	
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			The areas of the school will be deep cleaned. Under advice from the health protection team, some bubbles of students and staff may remain in school.	
Social distancing	N/A still H		<p>The use of Year group bubbles are used as the initial system of control.</p> <p><i>In this guidance for the autumn term, maintaining consistent groups remains important, but given the decrease in the prevalence of coronavirus (COVID-19) and the resumption of the full range of curriculum subjects, schools may need to change the emphasis on bubbles within their system of controls and increase the size of these groups.</i></p> <p><i>Where staff need to move between classes and year groups, they should try and keep their distance from pupils and other staff as much as they can, ideally 2 metres from other adults.</i></p> <p>The updated Social Distancing Policy Statement is shared with all relevant members of the school community and adhered to as far as possible.</p> <p>Students are given regular reminders of why social distancing is important and the opportunity to speak to staff about how they are finding adhering to the social distancing measures.</p> <p>Government guidance for full opening: schools : System of controls – 5) minimise contact between individuals and maintain social distancing wherever possible. <i>The overarching principle to apply is reducing the number of contacts between children and staff. This can be achieved through keeping groups separate (in 'bubbles') and through maintaining distance between individuals. These are not alternative options and both measures will help, but the balance between them will change depending on:</i></p> <ul style="list-style-type: none"> • <i>children's ability to distance</i> • <i>the lay out of the school</i> • <i>the feasibility of keeping distinct groups separate while offering a broad curriculum (especially at secondary)</i> 	H

			<p>Desks will be laid out facing the front of the class.</p> <p>Visual aids are used to display social distancing measures.</p> <p>Students take break times and lunchtimes in their year group bubbles or and these breaks are staggered throughout the day to avoid congestion of people.</p> <p>The use of communal areas, e.g. the staff room, is limited to avoid unnecessary group gatherings – staggered times, queues, or rotas are implemented where required.</p> <p>Face coverings to be worn in line with Government guidance. Please refer to Addendum to IWEF September 2020 reopening plan (detailed with maps) updated 30082020.</p> <p><i>Refer to *1</i></p>	
Mental health and wellbeing	H	M	<p>All students in Year 7 – 9, invited to a minimum of a 45 minute meeting with their tutor during Summer 2, to support their transition back to school. Year 10 and 12 students, invited to a weekly face to face session in English and maths during Summer 2.</p> <p>Students who are in Year 6, are provided with the appropriate support for their transition into Year 7, including parental phone calls home by relevant HoY/Transition Lead. The school websites are also used as a hub of transition information, both pastoral and academic.</p> <p>Staff given opportunity to feedback with concerns when draft September re-opening plan is circulated to enable Federation SLT to act upon concerns.</p>	L

			<p>The Federation Executive considers requests made by staff who wish to make changes to their working environment or working hours in the interest of health and safety.</p> <p>The Federation Executive discusses the implications on staff and student workload when the school reopens and puts a plan in place to minimise the risk of stress.</p> <p>The DSL liaise with the LA to determine what additional support is available for students who are suffering with their mental health once they return to school.</p> <p>The SENDCo identify students with additional needs and put provision in place to ensure their needs are adequately and safely met, e.g. the relevant staff are available.</p> <p>The Headteacher and DSL ensure provision is in place to help protect wellbeing and mental health, and ensure all staff, volunteers and students have access to psychological support when the school reopens.</p>	
Access to learning	M	L	<p>All students are to be back in school and lessons will be delivered by timetabled teachers.</p> <p>Federation SLT to put plans in place to support home learning should bubbles, partial school cohort or the full school be asked to remain at home due to a form of lockdown.</p>	L
Extra-curricular activities	N/A still M		<p>The Federation Executive determines whether before and after school clubs can resume – this will only be done where year group bubbles can be maintained and appropriate cleaning procedures can be put in place.</p>	L
Safeguarding	N/A still M		<p>The DSL ensures that adequate pastoral care is in place to support students and staff who require it.</p>	L

			The DSL ensures the relevant staff have the appropriate training to support students and staff who require pastoral care. All students will be in school from September.	
Communication	N/A still M		As in previous risk assessment dated 10th June 2020.	M

*1 Guidance for full opening of schools: <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

*2 Public Health England health protection team: <https://www.gov.uk/guidance/contacts-phe-health-protection-teams#hampshire-and-isle-of-wight-hpt-south-east>

*3 Coronavirus (COVID-19): home test kits for schools and FE providers: <https://www.gov.uk/government/publications/coronavirus-covid-19-home-test-kits-for-schools-and-fe-providers/coronavirus-covid-19-home-test-kits-for-schools-and-fe-providers>