



Isle of Wight
Education Federation

The Governing Board for the
Isle of Wight Education Federation

E-Safety Policy

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Approved by	Full Governing Board
Approval date	21 st November 2019
Review frequency	Annually
Next review	October 2020

Document Information

Title:	E-Safety Policy
Status:	Approved
Current Version:	V1.9
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Consultation:	Trade Unions and Professional Associations and Executive Head in conjunction with persons responsible for safeguarding and ICT across the Federation – July 2013
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Version History		
Version	Date	Description
1.4	12/07/2013	Updated cover pages.
1.5	17/03/2014	Minor amendments
1.6	14/01/2015	Minor amendments
1.7	14/10/2016	Minor amendments
1.8	16/01/2018	Minor amendments
1.9	01/10/2019	Adjustments for IWEF and responsibilities

Introduction:

The development and expansion of the use of ICT, and particularly of the Internet, has transformed learning in education in recent years. Students at the Isle of Wight Education Federation Colleges need to develop high-level ICT skills, not only to maximise their potential use as a learning tool, but also to prepare themselves as lifelong learners and for future employment.

There is a large body of evidence that recognises the benefits that ICT can bring to teaching and learning. The Colleges have made a significant investment both financially and physically to ensure these technologies are available to all learners. The benefits are perceived to “outweigh the risks.” However each College will, through this e-safety policy, ensure that they meet their statutory obligations to ensure that students are safe and protected from potential harm, both within and outside school. The policy will also form part of the school’s protection from legal challenge, relating to the use of ICT.

The Colleges will:

- Ensure the Executive Headteacher delegates responsibility for E-safety to a suitably trained senior member of staff (E-safety Coordinator) and Governor (E-safety Governor). See appendix E-safety Procedure: List of Responsible Persons
- Establish an E-safety group consisting of key stakeholders including the E-safety Co-ordinator, E-safety Governor, Director of Facilities and ICT along with representatives from teaching staff, support staff, student council and parent voice
- Establish, maintain and review password, filtering and email procedures alongside the E-safety policy and procedure documents
- Ensure E-safety issues are embedded in all aspects of the curriculum and staff CPD and that all users understand and follow the school e-safety policy and procedure
- Ensure that all users are aware of, understand and agree to the Acceptable Use Policy (AUP) through signing and submitting the appropriate form prior to their initial engagement in any activities
- Engage and help with parental or carer E-safety understanding through parents’ evenings, newsletters, letters and websites.
- Ensure that all information communication technology devices, equipment, software and services are fit-for-purpose in accordance to the E-safety procedures and monitored in order that any misuse or attempted misuse is recorded and appropriate action taken through the appropriate sanctions.
- Ensure that all individuals comply with the procedure in regard to the use of digital images and video ensuring appropriate permission alongside the media and medium.
- Provide or arrange awareness training and guidance for students, staff, governors, parents and members of the local community
- Ensure review of the effectiveness of E-safety policy and procedures through participation in E-Safety meetings, monitoring of incident logs, filtering and change control logs

Linked Documents:

Isle of Wight Education Federation E-Safety Procedure inc appendices

Review:

This policy will apply to the Isle of Wight Education Federation and was approved by the Governing Board on 21st November 2019. The policy will be reviewed by the Governing Board annually.